



Greenways Primary Academy Risk Assessment for Smoke/Vape Free



This risk assessment should be used in conjunction with the suite of WAT documents, local procedures and relevant DfE guidance.

Assessment conducted by:	Jemma Garside	Job title:	Headteacher	Covered by assessment:	
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Date of assessment:	31.7.2024	Review interval:	Annual	Date of next review:	31.7.2025
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Related Documents	
WAT Documents: Health and Safety Policy, Behaviour Policy, Exclusions Policy.	

Risk matrix

Risk rating High (H), Medium (M), Low (L)		Likelihood of occurrence		
		Probable	Possible	Remote
Likely impact	Major: Causes major physical injury, harm or ill-health.	H	H	H
	Severe: Causes physical injury or illness requiring first aid.	H	M	L
	Minor: Causes physical or emotional discomfort.	M	L	L



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Risk Assessment						
Notes						
Hazard/ Activity	Persons at Risk	Risk	Control measures in use	Residual Risk Rating HIGH MED LOW	Are Existing Controls Adequate?	
					Yes	No*
Smoking Staff	Pupils Staff Others	Health Issues Illegal	<ul style="list-style-type: none"> • The school is a smoke free environment (includes vapes and electronic cigarettes) and this includes smoking or vaping anywhere on the school grounds (internal and external). • All staff are informed of the Legislation regarding smoking in workplaces, • The school Health and Safety Policy includes a section on no smoking permitted on school premises. • Staff who smoke (includes vapes and electronic cigarettes) must do so away from the academy. 	LOW	YES	
Smoking Parents & Visitors	Pupils Staff Others	Health Issues Illegal	<ul style="list-style-type: none"> • The school is a smoke free environment (includes vapes and electronic cigarettes) and this includes smoking or vaping anywhere on the school grounds (internal and external). • Parents will be challenged if the smoke free environment is breached. • Parents are informed of the no smoking rules (includes vapes and electronic cigarettes) when entering the school site and attending events (i.e. sports day) 	LOW	YES	



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Smoking pupils	Pupils Staff Others	Health Issues Illegal	<ul style="list-style-type: none">• The school is a smoke free environment (includes vapes and electronic cigarettes) and this includes smoking or vaping anywhere on the school grounds (internal and external).• If pupils bring a vape on site, or uses a vape on site they will be managed using the behaviour/exclusions policy and guidance sought from the DfE Searching, Screening and Confiscation document.• External agencies brought in to support with educating pupils around the dangers of vaping/smoking.	LOW	YES	
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