



Greenways Primary Academy

Risk Assessment for Smoke/Vape Free



This risk assessment should be used in conjunction with the suite of WAT documents, local procedures and relevant DfE guidance.

Assessment conducted by:	Jemma Garside	Job title:	Headteacher	Covered by assessment:	
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Date of assessment:	31.8.25	Review interval:	Annual	Date of next review:	31.8.2026
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Related Documents	
WAT Documents: Health and Safety Policy, Behaviour Policy, Exclusions Policy.	

Risk matrix

Risk rating High (H), Medium (M), Low (L)		Likelihood of occurrence		
		Probable	Possible	Remote
Likely impact	Major: Causes major physical injury, harm or ill-health.	H	H	H
	Severe: Causes physical injury or illness requiring first aid.	H	M	L
	Minor: Causes physical or emotional discomfort.	M	L	L



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Risk Assessment						
Notes						
Hazard/ Activity	Persons at Risk	Risk	Control measures in use	Residual Risk Rating HIGH MED LOW	Are Existing Controls Adequate?	
					Yes	No*
Smoking Staff	Pupils Staff Others	Health Issues Illegal	<ul style="list-style-type: none"> The school is a smoke free environment (includes vapes and electronic cigarettes) and this includes smoking or vaping anywhere on the school grounds (internal and external). All staff are informed of the Legislation regarding smoking in workplaces, The school Health and Safety Policy includes a section on no smoking permitted on school premises. Staff who smoke (includes vapes and electronic cigarettes) must do so away from the academy. 	LOW	YES	
Smoking Parents & Visitors	Pupils Staff Others	Health Issues Illegal	<ul style="list-style-type: none"> The school is a smoke free environment (includes vapes and electronic cigarettes) and this includes smoking or vaping anywhere on the school grounds (internal and external). Parents will be challenged if the smoke free environment is breached. Parents are informed of the no smoking rules (includes vapes and electronic cigarettes) when entering the school site and attending events (i.e. sports day) 	LOW	YES	



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Smoking pupils	Pupils Staff Others	Health Issues Illegal	<ul style="list-style-type: none">• The school is a smoke free environment (includes vapes and electronic cigarettes) and this includes smoking or vaping anywhere on the school grounds (internal and external).• If pupils bring a vape on site, or uses a vape on site they will be managed using the behaviour/exclusions policy and guidance sought from the DfE Searching, Screening and Confiscation document.• External agencies brought in to support with educating pupils around the dangers of vaping/smoking.	LOW	YES	
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