



## Greenways Primary Academy Risk Assessment for Intimate Care



This risk assessment should be used in conjunction with the suite of WAT documents, local procedures and relevant DfE guidance.

<b>Assessment conducted by:</b>	<b>Jemma Garside</b>	<b>Job title:</b>	<b>Headteacher</b>	<b>Covered by assessment:</b>	
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<b>Date of assessment:</b>	<b>13.07.2023</b>	<b>Review interval:</b>	<b>Annual</b>	<b>Date of next review:</b>	<b>July 2024</b>
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Related Documents	
<b>WAT Documents:</b>	

### Risk matrix

Risk rating High (H), Medium (M), Low (L)		Likelihood of occurrence		
		Probable	Possible	Remote
<b>Likely impact</b>	<b>Major:</b> Causes major physical injury, harm or ill-health.	H	H	H
	<b>Severe:</b> Causes physical injury or illness requiring first aid.	H	M	L
	<b>Minor:</b> Causes physical or emotional discomfort.	M	L	L



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Risk Assessment						
Notes						
Hazard/ Activity	Persons at Risk	Risk	Control measures in use	Residual Risk Rating HIGH MED LOW	Are Existing Controls Adequate?	
					Yes	No*
Health risks when dealing with bodily fluids	Pupils  Staff	Bodily fluids  Infection	<ul style="list-style-type: none"> <li>Staff wear protective clothing including disposable gloves, and aprons.</li> <li>Staff wash themselves thoroughly afterwards</li> <li>Soiled clothing will be bagged appropriately or disposed of if necessary.</li> <li>All waste disposed of in a yellow clinical bag</li> <li>Children will be kept away from any affected areas until the area is clean.</li> <li>Staff will have access to appropriate resources to enable cleaning procedures</li> <li>Staff to inform site supervisor of any further cleaning requirements</li> <li>Children receiving any intimate care will be supported to wash their hands or change clothing where required.</li> </ul>	<b>LOW</b>	<b>YES</b>	
Slips, trips and falls	Pupils  Staff	From bodily fluids or through the cleaning process	<ul style="list-style-type: none"> <li>Staff will have access to appropriate resources to enable cleaning procedures</li> <li>Appropriate signage to be used</li> <li>Spillages to be cleaned up</li> <li>Staff to inform site supervisor of any further cleaning requirements</li> <li>Children will be kept away from any affected areas until the area is clean.</li> </ul>	<b>LOW</b>	<b>YES</b>	



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Intimate Care	Pupils Staff	Risk to pupil - care is not appropriate  Risk to staff - allegations	<ul style="list-style-type: none"> <li>● Parents sign an intimate care agreement at the start of the academic year as part of the authorisation forms document.</li> <li>● Parents/carers supply nappies, wipes, creams, spare clothing</li> <li>● For any pupils with a medical need or condition affecting toileting, a health care plan will be agreed with parents/carers</li> <li>● Staff encourage pupils to do as much self-help as is possible</li> <li>● Parents/carers are expected to toilet train at home</li> <li>● When changing nappies, this will take place in pupil toilet with the door open</li> <li>● Pupils requiring a shower/bath will be sent home</li> <li>● Staff will complete the 'changing chart' after changing or supporting a child with intimate care.</li> <li>● Intimate care plans are required for any pupils that require long term support with toileting</li> <li>● All pupils requiring short term toileting support will be covered by the intimate care agreement</li> <li>● Staff are DBS checked</li> <li>● Staff will receive adequate training and are aware of good practice in line with appropriate legislation and guidance</li> <li>● Children are entitled to respect and privacy</li> </ul>	<b>LOW</b>	<b>YES</b>	
Intimate care during first aid	Pupil Staff	Risk to pupil - care is not appropriate  Risk to staff - allegations	<ul style="list-style-type: none"> <li>● Parents sign medical care plans where appropriate</li> <li>● Staff will complete first aid slips for any pupil that has received first aid, detailing what care has been given</li> <li>● Staff receive adequate training</li> <li>● First aid requiring intimate care will be supported by two staff members and the intimate care chart completed</li> <li>● Children are entitled to respect and privacy</li> </ul>	<b>LOW</b>	<b>YES</b>	